

Expectations of Board Members

1. I will effectively communicate the organization's work and values to the community, represent the organization, and act as a spokesperson.
2. In turn, I will demonstrate our constituencies' needs and values to the organization, speak out for their interests, and on their behalf, hold the organization accountable.
3. I will attend at least (75%) of board meetings which will be held on a quarterly basis during the year whether that be in person, by phone, or by video.
4. Each year, but no later than Thanksgiving of each year and without having to be asked, I will make a personal financial contribution at a level that is meaningful to me.
5. I will attend at least one or more fundraising activities during the fiscal year.
6. I will excuse myself from discussions and votes where I have a conflict of interest.
7. I will stay informed about what's going on in the organization.
8. I will ask questions and request information.
9. I will participate in and take responsibility for making decisions on issues, policies, and other matters.
10. I will **not** stay silent if I have questions or concerns.
11. I will work in good faith with staff and other board members as partners toward achievement of our goals.
12. If I don't fulfill these commitments to the organization, I will expect the board President to call me and discuss my responsibilities with me.

Expectations of the Board Itself

1. I will be sent, without having to request them, quarterly financial reports and an update of organizational activities that allow me to meet the "prudent person" standards of the law. (The "prudent person rule," applied in many legal settings in slightly differing language, states that an individual must act with the same judgment and care as, in like circumstances, a prudent person would act.)
2. Opportunities will be offered to me to discuss with the Executive Director and the board President the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working and by offering me opportunities for professional development as a board member.
4. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this organization. Board members and staff will work in good faith with me toward achievement of our goals.
5. If the organization does **not** fulfill its commitments to me, I can call on the board President and Executive Director to discuss the organization's responsibilities to me.

Print Name | Board Member

Signature | Board Member

Date